

# Code of Ordinances of the Township of Jackson

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**CODE OF ORDINANCES**  
**of the**  
**TOWNSHIP OF JACKSON**  
**Butler County, Pennsylvania**

**Adopted November 21, 2002**  
**Revised through Supp. I; November 17, 2005**

**Published by Authority of the Township**

**Prepared by:**

**KEYSTATE PUBLISHERS, INC.**  
**300 West King Street, P.O. Box 366**  
**Shippensburg, PA 17257**

**Code adopted November 21, 2002, and revised and supplemented by Keystate Publishers, Inc., through:**

**Supp. I; 11/17/2005**

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**OFFICIALS**  
**of the**  
**TOWNSHIP OF JACKSON**

Butler County of  
Pennsylvania

**ELECTED OFFICIALS**

Board of Supervisors

Chairman	-	Ralph A. DiLuigi
Vice Chairman	-	Tom West, Jr.
Supervisor	-	Robert C. Goetz
	-	
	-	
	-	
Tax Collector	-	Shirley Zeigler
	-	
	-	

**APPOINTED OFFICIALS**

Manager	-	Richard J. Crown
Secretary	-	Shirl Mawhinney
Treasurer	-	Shirl Mawhinney
Codes Officer	-	Rodger Leddon
Solicitor	-	Blaine A. Lucas, Esq. Timothy J. Bish, Esq. Babst Calland Clements & Zomnir, P.C.
Engineer	-	Jim Lopresti; HRG Engineering
Auditor	-	Caruso & Caruso, PC



## **FOREWORD**

### **History**

This comprises the codification of the ordinances of the Township of Jackson. The Township was originally settled in 1797 and was incorporated from Butler Township.

The Code of Ordinances of the Township of Jackson was prepared by Keystate Publishers, Inc., and adopted by the Jackson Township Board of Supervisors on November 21, 2002, by Ordinance Number 02-11.

### **Organization**

The Code contains four parts which are (1) the valid current ordinances of the Township contained in Chapters 1 through 27, (2) the Appendix, which lists by abstracted title all ordinances of a temporary or "one time" nature, (3) the Key to the disposition of each ordinance ever enacted by the Township, and (4) the Index, which is an alphabetical arrangement of subjects.

In the Code each Chapter is separated by a divider tab, and specific ordinances can be located by subject on the contents page at the beginning of each Chapter. The Index may also be used to search for a subject when one is looking for general information on a particular subject, or if it is not known in which Chapter the subject might be found. The Appendix consists of several general categories containing a chronological listing of short subject descriptions along with a reference to the original ordinance and its date of enactment, if known.

The Key to disposition indicates what action has been taken by the Township Board of Supervisors with regard to every ordinance ever enacted. An ordinance has either been (1) specifically repealed, (2) superseded by another ordinance, (3) is located in a Chapter of the Code book, or (4) is located in the Appendix. Annual tax rate and budget ordinances are located only in the Key. The Key is a cross reference to the original ordinance books of the Township, and to the location within the Code of each ordinance by number.



ORDINANCE NO. 02-11

AN ORDINANCE ADOPTING THE CODE OF ORDINANCES OF THE TOWNSHIP OF JACKSON, BUTLER COUNTY, PENNSYLVANIA, AS PREPARED AND PUBLISHED BY KEYSTATE PUBLISHERS, INC.; CONSOLIDATING, REVISING, AMENDING AND REPEALING CERTAIN ORDINANCES; ENACTING CERTAIN NEW PROVISIONS; PROVIDING A PROCEDURE FOR AMENDING THE CODE AND FOR THE CITATION OF THE CODE AND THE EFFECTIVE DATE THEREOF; ESTABLISHING RESPONSIBILITY FOR MAINTENANCE OF THE CODE; SAVING CERTAIN PROVISIONS FROM REPEAL; AND PRESCRIBING PENALTIES FOR VIOLATION.

The Board of Supervisors hereby ordains:

**Section 1. Adoption.** The "Township of Jackson Code of Ordinances," as prepared and published for the said Township, is hereby adopted as a consolidation, codification and revision of the ordinances of the Township of Jackson. Chapters 1 through 27 thereof contain the text of the body of all general administrative and regulatory ordinances of the Township organized as follows:

TABLE OF CONTENTS

Chapter 1 . . . . Administration and Government  
Chapter 2 . . . . Animals  
Chapter 3 . . . . [Reserved]  
Chapter 4 . . . . Buildings  
Chapter 5 . . . . Code Enforcement  
Chapter 6 . . . . Conduct  
Chapter 7 . . . . Fire Prevention and Fire Protection  
Chapter 8 . . . . [Reserved]  
Chapter 9 . . . . [Reserved]  
Chapter 10 . . . Health and Safety  
Chapter 11 . . . Housing  
Chapter 12 . . . [Reserved]  
Chapter 13 . . . Licenses, Permits and General Business Regulations  
Chapter 14 . . . [Reserved]  
Chapter 15 . . . Motor Vehicles and Traffic  
Chapter 16 . . . [Reserved]  
Chapter 17 . . . [Reserved]  
Chapter 18 . . . Sewers and Sewage Disposal  
Chapter 19 . . . [Reserved]  
Chapter 20 . . . Solid Waste  
Chapter 21 . . . Streets and Sidewalks  
Chapter 22 . . . Subdivision and Land Development  
Chapter 23 . . . [Reserved]  
Chapter 24 . . . Taxation; Special  
Chapter 25 . . . [Reserved]  
Chapter 26 . . . Water  
Chapter 27 . . . Zoning

APPENDIX:

- A. . . . . Annexation of Territory
- B . . . . . Bond Issues and Loans
- C . . . . . Franchises and Services
- D . . . . . Governmental and Intergovernmental Affairs
- E . . . . . Plan Approval
- F . . . . . Public Property
- G . . . . . Sewers
- H . . . . . Streets and Sidewalks
- I . . . . . Water
- J . . . . . Zoning; Prior Ordinances

**Key to the Disposition of All Ordinances**

The Appendix of the volume lists, by subject matter, in chronological order, the titles (or an abstract of title) of enactments of special nature or of historical interest, for the complete text of which the official records of the Township shall be authoritative.

**Section 2. Citation and Effective Date.** The codification referred to in Section 1 of this ordinance shall be known and cited officially as the "Township of Jackson Code of Ordinances," and all future ordinances shall make reference thereto. This ordinance shall become effective in accordance with law.

**Section 3. Saving Clause.** The provisions of the Township of Jackson Code of Ordinances, so far as they are the same as those ordinances and regulations in force immediately prior to the adoption of said Code, are intended as a continuation of such ordinances and regulations and not as a new enactment. The provisions of the Township of Jackson Code of Ordinances shall not affect any suit or prosecution pending or to be instituted to enforce any of the prior ordinances or regulations.

**Section 4. Consolidation and Revision.** As a necessary part of codification, the following provisions are hereby consolidated and revised as indicated:

**A. Consolidations**

<u>Chapter,Part,Section</u>	<u>Subject</u>	<u>Ordinance No.</u>

**B. Revisions**

<u>Chapter,Part,Section</u>	<u>Subject</u>	<u>Ordinance No.</u>
1, 3, 1-301	Planning Commission	12-1-74
13, 4, 13-501 - 13-509	Transient Retail Businesses	S-1
24, 4, 24-401 - 24-405	Per Capita Tax	R-T-1

**Section 5. New Enactments, Amendments and Repeals.** As a necessary part of codification, the following ordinances are hereby enacted, amended and repealed as summarized by short title:

**A. New Enactments**

<u>Chapter,Part,Section</u>	<u>Subject</u>
15, 15-101 - 15-804	Motor Vehicles and Traffic
1, 4, 1-404	Police Department; Standard Operating Procedures
1, 4, 1-426	Police Department; Police Pension Plan Document
1, 7, 1-731	Pension Plan; Pension Plan Document
5, 4, 5-401 - 5-402	Electrical Code
6, 1, 6-101 - 6-107	Curfew
6, 2, 6-201 - 6-210	Public Meetings and Gatherings
7, 1, 7-101	Designated Fire Protection Agency
7, 2, 7-201 - 7-206	Security for Fire Loss Claims
7, 3, 7-301 - 7-305	Reimbursement of Emergency Service Costs
10, 1, 10-101 - 10-107	Health Hazards Nuisances
13, 2, 13-201 - 13-218	Sexually Oriented Businesses
13, 3, 13-301 - 13-316	Junkyards
13, 4, 13-401- 13-415	Amusement Devices
13, 5, 13-501 - 13-509	Peddling and Soliciting
18, 1, 18-101 - 18-161	Sewage Disposal Systems
21, 1, 21-101 - 21-106	Driveway and Street Access
21, 2, 21-201 - 288	Excavations
24, 2, 24-210	Earned Income Tax; Suits for Collection
24, 2, 24-211	Earned Income Tax; Enforcement and Remedies
24, 4, 24-407	Per Capita Tax; Enforcement and Remedies

B. Amendments

<u>Chapter,Part,Section</u>	<u>Subject</u>	<u>Ordinance No.</u>
1, 1, 1-102	Chairperson of Board of Supervisors; Responsibilities of	
1, 2, 1-202	Township Manager; Appointment; Board	96-2, §1
1, 2, 1-203	Township Manager; General Duties	96-2, §1
1, 2, 1-206	Township Manager; Contracts	96-2, §1
1, 3, 1-301	Planning Commission; Statement of Intent	12-1-74, §1
1, 3, 1-302	Planning Commission; Creation of Commission and Terms of Office	12-1-74, §1
1, 4, 1-401	Police Department; Creation of	4/15/1980
1, 4, 1-403	Police Department; Organization	4/15/1980
1, 5, 1-502	Warrantless Arrests; Rule 441 of the Pennsylvania Rules of Criminal Procedure	Res. 99-1B, §B
2, 1, 2-103	Livestock; Violations	11-1-74
4, 1, 4-105	Building Numbering; Numbering of Subdivision Lots	96-4, §V
5, 1, 5-101	Building Code; Adoption of Building Code	96-7, §1
5, 1, 5-102	BOCA Building Code; Additions, Insertions and Changes	96-7, §3
5, 2, 5-201	Fire Prevention Code; Adoption of Fire Prevention Code	96-8, §1
5, 2, 5-202	Fire Prevention Code; Insertions and Changes	96-8, §3
5, 3, 5-301	Property Maintenance Code; Adoption of Property Maintenance Code	96-9, §1
5, 3, 5-302	Property Maintenance Code; Additions, Insertions, Changes	96-9, §3
13, 1, 13-103	Alarm Systems; Fee for and Term of Permit	92-5A, §3
18, 2B, 18-224	Western Butler County Authority; Evidence of Compliance; Document of Certification; Application	98-3, §4

18, 4,	18-303	Hazardous and Toxic Wastes; Definitions	S-1B, Art. III
18, 4,	18-305	Hazardous Wastes; Prohibition, Regulation and Control	S-1B, Art. V
20, 1,	20-104	Solid Waste; Standards and Regulations for Collection	93-6A, §IV
24, 1,	24-103	Realty Transfer Tax; Definitions	J-2, §3
24, 2,	24-201	Earned Income Tax; Definitions	4/15/1980
26, 1,	26-124	Plan Contents; Major Land Disturbance	96-11, §304
26, 1,	26-125	Application Procedures	96-11, §305
26, 1,	26-127	Waiver and Appeal Procedure	96-11, §307
26, 1,	26-129	Financial Security	96-11, §309
26, 1,	26-133	Fees	96-11, §313
26, 1,	26-142	General Design Requirements	96-11, §402
26, 1,	26-143	Methods for Calculation of Runoff	96-11, §403
26, 1,	26-146	Design Standards; Erosion and Sedimentation Control	96-11, §406
26, 1,	26-151	Construction and Maintenance of Stormwater Management Facilities and BMP Facilities	96-11, §501
26, 1,	26-161	Remedies	96-11, §601

C. Repeals

<u>Ordinance No.</u>	<u>Subject</u>
5/17/1947	Authority of Firefighters
D-1	Disorderly Conduct
R-2	Parking Regulations
Z-1	Junkyards
Z-2	Storage of Junk Vehicles on Private Property
R-3	Burial of Pipe Lines
R-5	Vehicle Weight Limits
R-8	Weight and Loads of Motor Vehicles

R-9	Speed Limits
8/3/1970	Trailers
6-74	Street Openings
8/15/1977	Parking
10/11/1977A	Parking
BP-1	Building Permits
8-11-1975B	Building Permits
2/13/1990, §I	Building Permits
82-3	Smoking
2/13/1990	Floodplain Management
96-6	Hazardous Debris Clean-up

**Section 6. Land Use Amendments.** The Township of Jackson Code of Ordinances is hereby amended as is more fully shown in the complete text of Chapters 22 and 27 thereof which is attached hereto and made part hereof by reference hereto as if fully set out at length herein, with deletions shown by ~~strike-through~~ and additions shown by underline, all of which is briefly summarized hereinafter.

A. New Provisions. The following provisions are new provisions which are being added to the Code, are underlined throughout the text, and are summarized as follows:

<u>Chapter,Part,Section</u>	<u>Subject</u>
None	

B. Revised Provisions. The following provisions of the Code are revised, the text of which indicates deletions by strike-through and additions by underline, and are summarized as follows:

<u>Chapter,Part,Section</u>	<u>Subject</u>	<u>Ordinance No.</u>
22, 1, 22-102	Purpose and Objective	96-10, §102
22, 3, 22-302	Sketch Plan; Pre-Application Review	96-10, §202
22, 3, 22-305	Preliminary Plan Application	96-10, §305
22, 3, 22-306	Final Plan Applications	96-10, §306

22, 3,	22-307	Improvement Construction Plan	96-10, §307
22, 3,	22-308	Plans Exempted from Standard Procedures	96-10, §308
22, 3,	22-309	Procedure for Requesting Consideration of Waiver of Provisions of this Chapter	96-10, §309
22, 6,	22-601	Design Standards	96-10, §601
22, 6,	22-602	Streets, Private Streets, Alleys and Driveways	96-10, §602
22, 6,	22-603	Vehicular Parking Facility, Sidewalks and Curbs	96-10, §603
22, 6,	22-604	Blocks and Lots	96-10, §604
22, 6,	22-608	Stormwater Management and Floodplain Controls	96-10, §608
22, 6,	22-609	Landscaping	96-10, §609
22, 6,	22-610	Sanitary Sewage Disposal and Water Supply	96-10, §610
22, 6,	22-614	Trees and Woodlands	96-10, §614
22, 7,	22-710	Landscaping	96-10, §710
22, 7,	22-711	Building Setbacks and Separations	96-10, §711
22, 8,	22-801	Fees	96-10, §801
27, 16,	27-1609	Communications Towers and Communications Equipment Building	01-05, §1608
27, 16,	27-1626	Office Park	01-05, §1625
27, 16,	27-1633	Sexually Oriented Business	01-05, §1632
27, 17,	27-1702	One Principal Use and Exceptions	01-05, §1701
27, 18,	27-1802	Driveways and Off-Street Parking	01-05, §1802

C. Repealed Provisions. The following provisions of the Code are repealed, the text of which indicates deletions by strike-through, and are as follows:

<u>Chapter,Part,Section</u>	<u>Subject</u>	<u>Ordinance No.</u>
None		

**Section 7. Procedural Changes.** The following minor procedural changes have been made to existing Township ordinances:

- A. Grammatical and spelling errors have been corrected where necessary;
- B. Minor changes have been made to correct obsolete terms and usages;
- C. The penalty provisions have been revised where necessary to comply with the Pennsylvania Township Code, Vehicle Code, Municipalities Planning Code and the Local Tax Enabling Act.

**Section 8. Amending the Code of Ordinances.** The procedure for amending the Code of Ordinances shall include the citation of the Chapter, Part, Section and subsection to be amended, revised, repealed or added as follows:

- A. Amendment or Revision - "Chapter \_\_\_, Part \_\_\_, Section \_\_\_, Subsection \_\_\_ is hereby amended [revised] to read as follows..."
- B. Additions - "Chapter \_\_\_, Part \_\_\_, Section \_\_\_, Subsection \_\_\_ is hereby amended by the addition of the following..."
- C. Repeal - "Chapter \_\_\_, Part \_\_\_, Section \_\_\_, Subsection \_\_\_ is hereby repealed in its entirety."

**Section 9. Responsibility for Code of Ordinances.** It shall be the responsibility of the Township Secretary to maintain an up-to-date certified copy of the Code of Ordinances. This copy shall be the official copy of the Township of Jackson Code of Ordinances and shall be available for public inspection.

**Section 10. Penalties.** It shall be unlawful for anyone to change, alter or tamper with the Code of Ordinances in any manner which will intentionally misrepresent the laws of the Township. Whosoever shall violate this Section shall, upon conviction thereof, be sentenced to pay a fine of not more than \$1,000 and costs or, in default of payment thereof, shall be subject to imprisonment for a term not to exceed 30 days.

**Section 11. Severability of Parts of Codification.** It is hereby declared to be the intention of the Board of Supervisors that the Chapters, Parts, Sections, paragraphs, sentences, clauses and phrases of this codification are severable. If any Section, paragraph, sentence, clause or phrase of this Code is declared unconstitutional, illegal or otherwise invalid by the judgment or decree of a court of competent jurisdiction, that invalidity shall not affect any of the remaining Chapters, Parts, Sections, paragraphs, sentences, clauses or phrases of this codification.

ENACTED AND ORDAINED THIS 21<sup>st</sup> day of November, 2002.

ATTEST:

Township of Jackson

/s/ Fritz Symoniak  
Secretary

By /s/ Ralph A. Diluigi  
Chairman, of the Board of Supervisors



**FEE RESOLUTION**

**A resolution establishing fees for the filing of applications, permits and licenses for the Township of Jackson.**

**WHEREAS, the Board of Supervisors has adopted a codification, consolidation and revision of the ordinances of the Township; and,**

**WHEREAS, it is the desire of the Board of Supervisors to eliminate all filing fees, permit fees and license fees from the Code of Ordinances and enact them instead by resolution; and,**

**NOW, THEREFORE BE IT RESOLVED THAT by the Jackson Township Board of Supervisors, all fees are hereby fixed as follows:**

<b>Subject</b>	<b>Fees</b>
<b>CODES AND BUILDING</b>	
1. The building permit fee shall be based upon the estimated cost of construction with respect to new buildings or structures.	
2. When the proposal involves reconstruction, alterations and additions to an existing structure, the permit fee shall be based upon the estimated cost of construction of such alterations, additions or repairs.	
3. The building permit fee shall be assessed in accordance with the following formula:	
A. Residential: Mobile Home and Agricultural Buildings:	
For the first \$1,000 of value	\$40
Per \$1,000 of value thereafter	\$4.50
B. Commercial:	
For the first \$1,000 of value	\$70
Per \$1,000 of value thereafter	\$5.50
C. Application for Building Occupancy Permits:	
(1) Residential	\$25
(2) Commercial	\$60
D. Zoning Occupancy Permit:	
(1) Residential	\$25
(2) Commercial	\$60
E. Demolition Permits:	\$50

**Subject****Fees**

4. The Township, at its sole discretion, may require the application or subsequent construction to be reviewed by the Township Engineer, Solicitor or other consultants. Where this occurs, and in addition to the above fees or any other fees or costs, the applicant shall be responsible to reimburse the Township for the actual cost of the reviews billed, report preparation, stormwater management or floodplain management reviews, inspections or other services performed by consultants. If the above costs are anticipated, the Township may require a deposit. Additional deposits may be required if Township determines the initial deposit is insufficient. Any remaining funds will be returned to the applicant upon completion of the application reviews and approvals.

Deposit Fee: \$600

**EMERGENCY ALARMS**

Police alarms: Permit fee for year: \$20 (includes 3 fee alarms per year)

Fourth False Alarm: \$25

Fifth False Alarm: \$50

Additional False Alarms: \$75

**PUBLIC MEETINGS AND GATHERINGS**

Application:

Persons Reasonably Anticipated:

1,000 to 2,000	\$50
2,000 to 3,500	\$100
3,500 to 5,000	\$250
5,000 to 10,000	\$500
10,000 and over	\$2,000

Bond of Indemnity, Insurance:

Persons Reasonably Anticipated:

500 to 2,000	\$500
2,000 to 3,500	\$1,000
3,500 to 5,000	\$2,000
5,000 to 10,000	\$10,000
10,000 and over	\$25,000

**SEWERS AND SEWAGE**

Sewage Enforcement Officer Fees:

- A. Permitting: Items marked with an asterisk (\*) are paid up front by the applicant. If entire process is not completed, remaining monies will be refunded.

<b>Subject</b>	<b>Fees</b>
Single-family dwelling (Existing lot/parcel with established lot lines that are not being changed):	\$450 Includes:
<ul style="list-style-type: none"> <li>• Site evaluation</li> <li>• Pit evaluation (1 trip, up to 4 test pits)</li> <li>• Percolation test (1 trip, 1 test)</li> <li>• Permit issuance/denial</li> <li>• Design review</li> <li>• Preliminary/final inspection (1 trip)</li> </ul>	
Additional pits:	\$25/pit
Additional percolation test:	\$100/ea*
Same day additional test:	\$50
Additional inspection/trip to site:	\$25/ea
Evaluation of existing system for re-use with new structure (Includes dye test, tank verification):	\$150
Verification of prior testing:	\$50
Transfer permit (from same SEO who did original testing):	\$50
Consultations:	\$50
B. Planning/Subdivisions (New lots):	\$500/lot which incl.:
<ul style="list-style-type: none"> <li>• Site evaluation</li> <li>• Pit evaluation (1 trip, up to 4 test pits)</li> <li>• Perc tests (Primary and alternate site required)</li> <li>• Subdivision/planning exemption review</li> </ul>	
C. Planning/Subdivision Parent Tract/Existing Lots:	\$250 which incl.:
<ul style="list-style-type: none"> <li>• Site evaluation</li> <li>• Pit evaluation (1 or 2 pits required)</li> <li>• Alternate site per test</li> </ul>	
D. Acquiring Permits in Approved Subdivisions:	\$225 which incl:
<ul style="list-style-type: none"> <li>• Site evaluation</li> <li>• Design review</li> <li>• Issuance of permit</li> <li>• Inspection of installation</li> </ul>	

**ROAD OCCUPANCY PERMIT**

<b>Subject</b>	<b>Fees</b>
1. Driveway and/or Drainage:	\$300 (\$200 refunded after 1 year)
2. Street openings (Along or across roads)	\$75

**SUBDIVISION AND LAND DEVELOPMENT**

Submission, Consultant, Application and Deposit Requirements:

- No submission will be accepted without proper payment of fee and submittal of deposit. The submittal of the fee and deposit shall be made by separate checks, money orders or cash.
- Consultant fees: the applicant is responsible to reimburse the Township for the actual cost of plan review, report preparation, stormwater management review or other services performed by the Township Engineer, Solicitor or other consultants as further detailed by the Township Subdivision and Land Development Ordinance [Chapter 22].
- Application deposit: from this amount shall be deducted any fees accruing from consultant fees as stated above. If at any time during the progression of an application, it is determined by the Township that the balance available is or will be inadequate to fully cover anticipated review costs, the applicant will be notified that an additional deposit is required equal to the first deposit. At the completion, withdrawal or denial of any project, any of these monies remaining on deposit will be returned to the applicant.
- Any resubmittal is considered a new application and the required deposits and application fees need to be made.

A. Subdivisions:

Application Fee:

- |   |   |
|---|---|
| (1) Application for preliminary plans, final plans or construction improvement plans: |   |
| (a) Lot add-on/revise plans:  | \$350   |
| (b) 1-2 lots/dwelling units:  | \$350   |
| (c) 3 or more lots/dwelling units:  | \$1,000 + add'l fee of:                                     |
| 1) 3-60 lots/dwelling units:  | \$40/lot or dwelling unit                                   |
| 2) 61-150 lots/dwelling units:  | \$30/lot or dwelling unit                                   |
| 3) 151 and above:   | \$25/lot or dwelling unit                                   |
| (2) Land development plan (incl. revised plans):                                      | \$600 + \$75.00 for each acre or partial acre above 2 acres |

Application Deposit:

- |   |         |
|---|---------|
| (1) Lot add-on/revised plan or 1-2 residential lots/dwelling units: | \$950   |
| (2) 3-20 residential lots/dwelling units:                           | \$3,000 |

<b>Subject</b>	<b>Fees</b>
(3) 21-40 residential lots/dwelling units:	\$3,500
(4) 41-60 residential lots/dwelling units:	\$4,500
(5) 61-80 residential lots/dwelling units:	\$5,000
(6) 81-100 residential lots/dwelling units:	\$6,000
(7) 101-150 residential lots/dwelling units:	\$6,500
(8) 151-200 residential lots/dwelling units:	\$7,000
(9) Greater than 200 residential lots/dwelling units:	\$10,000
(10) Land development/ revised land development:	\$2,500
B. Bond/Letter of Credit Release Requests:	\$75 + Consultant Fees
C. Sketch Plans:	
(1) Application fee:	\$100
(2) Deposit:	\$600
D. Minor Land Disturbance:	
(1) Application fee:	\$50 + costs
(2) Deposit fee:	\$100
E. Major Land Disturbance:	
(1) Application fee:	\$200 + costs
(2) Deposit fee:	\$600

**ZONING**

- See Submission, Consultant, Application and Deposit Requirements above. Additionally, certified mail, stenographer, and advertisement of hearings will be deducted from the deposit.
- If a transcript is desired, the requesting party shall bear the cost.
- Continuances requested by the applicant will constitute a new application and require the submission of the fees required for an original application.

1. Sign permit fee:	\$75
2. General zoning fees:	
Application fees:	
(1) Change of use:	\$175
(2) Conditional use/site:	\$600 + add'l \$75 for each plan acre or partial acre above 2 acres
Deposit fees:	

<b>Subject</b>	<b>Fees</b>
(1) Change of use:	No deposit required
(2) Conditional use/site:	\$2,500
3. Zoning Hearing Board (any application):	
Application fee:	\$125
Deposit:	\$125
 <b>ORDINANCE AMENDMENTS</b>	
Any ordinance:	\$500 + actual cost of special legal services when required.
Application fee:	\$250
Deposit fee:	\$250
 <b>REFUSE HAULING</b>	
Annual license:	\$150
 <b>JUNKYARDS AND JUNK DEALERS</b>	
Junkyard permit fees:	
1. Category A: 0-5 acres:	\$200
2. Category B: 6-7 acres:	\$400
3. Category C: over 7 acres:	\$600
4. Transfer of junkyard license:	\$50
 <b>PEDDLING AND SOLICITING</b>	
These permits are issued through the Police Department. Permit fee is per person soliciting or peddling including use of a vehicle:	
1. Per day:	\$5
2. Per week:	\$10
3. Per month:	\$25
 <b>MISCELLANEOUS ADMINISTRATIVE FEES</b>	
1. Zoning ordinance:	\$25
2. Subdivision and land development ordinance:	\$25
3. Stormwater management ordinance:	\$15
4. Copies of single pages:	\$.25 each
5. Municipal no-lien letters:	\$15
6. Police reports:	\$15

<b>Subject</b>	<b>Fees</b>
7. Construction trailer:	\$50 each
8. Contracted police services:	\$50/hr. per officer, 4 hr min.
9. Jukeboxes:	\$50 each/yr
10. Mechanical and electrical devices:	\$100 each/yr
11. Research by office staff:	\$25/hr
12. Employment Fingerprinting:	
a. Resident	\$10
b. Non-resident	\$15
13. Crime scene photography:	
• 36 prints:	\$360
• 24 prints:	\$250
• 8-12 prints:	\$125
• Minimum:	\$50
14. Fire investigation report:	\$50

**OVERWEIGHT HAULING FEES, RESIDENTIAL**

**SEXUALLY ORIENTED BUSINESSES**

Permit and/or license: \$500

**MOBILE HOMES**

- |                                |      |
|--------------------------------|------|
| 1. Mobile home removal permit: | \$2  |
| 2. Inspection fee:             | \$20 |

**FIRE CODE FEES**

<b>Description</b>	<b>Permit Required</b>	<b>Permit Fee</b>	<b>Inspection Fee</b>
Candles-assembly/educational			
Occupancies	Yes	\$50	\$50
Open burning	Yes	\$15	\$25
Remove paint with torch	Yes	\$15	\$25
Assembly/educational occupancies	Yes	\$50/100	\$50/100
Airports, heliports, helistops	Yes	\$50	\$50
Flammable liquids	Yes	\$25	\$25
Crop ripening and color processing	Yes	\$25	\$25

<b>Subject</b>		<b>Fees</b>	
Dry cleaning	Yes	\$50	\$50
Dust explosion hazard	Yes	\$50	\$50
Flammable finishes	Yes	\$50	\$50
Fumigation, insecticidal	Yes	\$50	\$50
HPM facilities	Yes	\$50	\$50
Lumberyard, woodworking plants	Yes	\$50	\$100
Matches, bulk storage	Yes	\$25	\$25
Oil/gas wells	Yes	\$25	\$25
Organic coatings	Yes	\$25	\$50
Tents/air-supported structures	Yes	\$25	\$50
Wrecking yard, junkyard, waste material handling	Yes	\$25	\$50/100
Waste handling	Yes	\$25	\$50
Welding or cutting	Yes	\$25	\$50
Storage of welding cylinders	Yes	\$25	\$25
Calcium carbide	Yes	\$25	\$25
Acetylene generators	Yes	\$25	\$25
Acetylene cylinder storage	Yes	\$25	\$25
Hazardous materials	Yes	\$25	\$50
Aerosol products	Yes	\$25	\$25
Cellulose nitrate plastics	Yes	\$25	\$25
Combustible fibers	Yes	\$25	\$25
Compressed gas	Yes	\$25	\$25
Corrosives	Yes	\$25	\$25
Cryogenic liquids	Yes	\$25	\$25
Blasting/explosives	Yes	\$100	\$100
Fireworks	Yes	\$50	\$100
Vehicle repair shop	Yes	\$100	\$100
Flammable and combustible liquids, storage, handling, use, processing flammable and combustible liquids, tanks and equipment	Yes	\$25/50	\$25/100
Flammable solids	Yes	\$25	\$50

<b>Subject</b>		<b>Fees</b>	
Highly toxic and toxic solids and liquids	Yes	\$25	\$50
Irritants, sensitizers and other			
Health hazards	Yes	\$25	\$50
Liquified petroleum gases	Yes	\$25	\$50
Organic peroxides	Yes	\$50	\$50
Liquid and solid oxidizers	Yes	\$50	\$50
Pesticides	Yes	\$25	\$50
Organic coatings	Yes	\$25	\$50
Pyrophoric materials	Yes	\$25	\$25
Radioactive materials	Yes	\$25	\$50
Unstable (reactive materials)	Yes	\$25	\$50
Water reactive materials	Yes	\$25	\$50

**FIRE PREVENTION AND LIFE SAFETY INSPECTIONS**

The code official shall inspect all structures and premises, except single-family dwellings and dwelling units in two-family and multiple-family dwellings, for the purposes of ascertaining and causing to be corrected any conditions liable to cause fire, contribute to the spread of fire, interfere with firefighting operations, endanger life or any violation of the provision or intent of this code or any other ordinance affecting fire safety.

Inspection fee:

Permit Inspection Fee:	\$25/hr
Commercial:	\$60/hr
Commercial w/Hazardous Materials:	\$70/hr
Industrial:	\$80/hr
Industrial w/Hazardous Materials:	\$90/hr
Miscellaneous: (Schools, churches, miscellaneous as not covered above)	\$60/hr

*(Res. 05-01, 1/20/2005)*

